

# Meeting Asistent

The solution for the automatical answering of incoming calls for the Symbian 3<sup>rd</sup> Ed.  
Nokia mobile terminals

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## 1 Introduction

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### 1.1 Basic characteristic and advantages

#### Always in touch

The Meeting Asistent service allows the answering of the telephone even in situations where the customer cannot accept an incoming call, for example at a meeting, when driving a car, on holiday etc. Simply by the push of a button the customer answers the incoming call by means of a voice message or an SMS.

#### Ease of Implementation

The Meeting Asistent service does not require implementation into the part of the mobile network. The application can be download form operator's site (WAP, WEB) into mobile terminal via any communication channel available (Bluetooth, IrDA, cable, PC Suite, etc.).

The Application has to be downloaded into main phone memory. Then click and follows easy installation of the application. Afterwards the subscriber can immediately commence using the Meeting Asistent service. All features and functionality are available in this document.

#### Intuitive Control

The customer simply sets the message content (SMS, voice) for answering at times when he/she cannot accept a call, for example, whilst at the wheel or attending a meeting. The Meeting Asistent application makes it possible for the call to be answered by just one push of a button without the customer having to accept the call. Control is intuitive and customer friendly.

### 1.2 Technical description of the solution

The application, installed in the subscriber's mobile phone, identifies an incoming call and provides the opportunity for the call to be answered; subsequently it displays a list of messages (voice and SMS) pre-defined by the customer. By pushing a hotkey corresponding to a pre-saved answer, the call is connected and a voice message is played where the user opts for an answer by means of a voice message. Should the user prefer an SMS message to be sent, the incoming call is not affected by the Meeting Asistent. The application is locked for network of Telefónica O2 Czech republic, a.s.

### 1.3 Terminology

The following presents a glossary of terms and abbreviations used in the document essential for a complete understanding of the contents.

#### Customer

Customer throughout the entire document refers to the customer of the operator.

#### Operator

Operator throughout the entire document refers to the provider of mobile services to customers.

#### Meeting Asistent

The Meeting Asistent is service developed by Logos a.s. and CMI Technologies, spol. s r.o.

#### SMS

Short Message Service.

## 2 Controlling the Meeting Asistent application – common Symbian telephones

### 2.1 Switching ON/OFF application and Main Menu



After successful installation the application appears in the main application menu or in the **Installations** dictionary. The application is represented by the following icon with the name of the product selected by the operator.

When running the application, the following screen is displayed:



Meeting Asistent will react to incoming phone calls provided that the application is always in Active mode. Running and terminating the application are controlled by the **Options – Allow Autostart** or **Disallow Autostart**.

Meeting Asistent will not react to incoming call within time in Inactive mode. It means in time when subscriber editing/creating any answer.

The user must return to the telephone's main menu using the **Cancel - Hide** or **Back -Hide** option.

**NOTE:** **Hide** option keeps the application up and running all the time. In case the application is jump out by the "red key" or **Exit** it will be switched off automatically.

**Change Answer** - enables to change SMS or Voice response.

**New Answer** - creates new SMS or Voice response. In case the capacity of 10 answers is reached, menu of New Answer will disappeared from the list until any of the message is deleted.

**Play Answer** – play answer at Voice response.

**Delete** - deletes SMS or Voice response.

**Help** – purpose of Meeting Asistent

**About** - shows application version and contact for user support

**Exit** – shutdown of application

The application, after installation, contains several pre-set voice and SMS answers (including SMS and voice answers in local language or English). We recommend that the user become acquainted with these answers prior to his/her first use.

The user can alter or delete the pre-set SMS/Voice answers and define his/her own (to a maximum of 10).

## 2.2 Using the application

If the application is running in the background of the telephone, the following screen is displayed on receipt of an incoming call:



The number or name of the person calling is displayed in the upper part of the screen (if the number is saved in the telephone directory). A list of pre-set **Voice** (red symbols) and **SMS Answers** (mailbox symbols), including the **assigned hotkey**, is displayed under the name/number. If the user has more answers in his/her directory than the telephone is able to display (maximum 10), the user is able to move through the offer menu by means of the cursor.

The choice of answer is made either by pushing the key representing the number of the required answer or by moving the cursor to the required answer and confirming the choice.

In the event of a Voice Answer the phone call is connected, the message is played to the caller and the call is terminated. The message is played discreetly so that the telephone does not disturb the user or the area around him/her.

If you choose an SMS Answer with an envelope symbol, the selected SMS is sent; the phone call is not connected.

Naturally, you can receive or reject a phone call in the usual way independent of the application.

## 2.3 Voice answers

The cursor positioned on required Voice answer from the list in the menu and press the button **Option** which offers you the following options for settings and changes in Voice answer:

- Change Answer** – editing the selected Voice answer
- Delete** – deletes the selected Voice answer
- Play Answer** – outplays answer belongs to this voice response

In case of selecting **Change Answer** mode, answer and it's items are modified with following a detailed structure which is explained in a chapter below "Adding a New Voice Answer" or in the left bottom corner the **Options** menu offers the following options for settings and changes in voice answers:

- Change** – editing the selected item (same procedure to creating a new voice answer),
- Play answer** - play actual saved message
- Record** – record a new answer

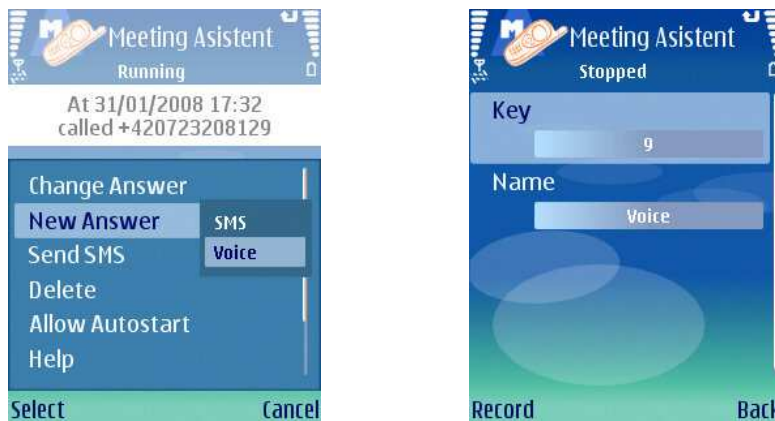
**Back** – back to the main menu.



After changes of Voice Answer, do not forget to click on **Done!**

## Adding a New Voice Answer

When creating from the menu **New Answer – Voice**, it is necessary to select the **Key** to which the answer will be assigned (the application will automatically offer you free key numbers), the **Name**, under which the answer will be saved. Finally, in the left bottom corner **Record answer** records actual voice answer Using the option **Stop** and **Done** the recording is stopped and the new voice answer is saved and appears in the list.



## 2.4 SMS answers

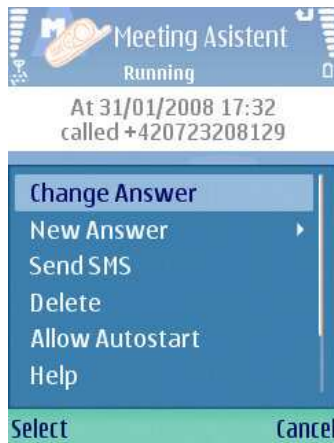
The cursor positioned on required SMS answer from the list in the menu and press the button **Option** which offers you the following options for settings and changes in SMS answer:

**Change Answer** – editing the selected SMS answer

**Delete** – deletes the selected SMS answer

**Send SMS** – enables the sending of a selected SMS answer to the number of the last incoming call (read more at point 2.5.) The option **Send SMS** does not appears on the first application run, prior to receiving the first incoming call.

In case of selecting **Change Answer** mode, answer and it's items are modified following a detailed structure which is explained in a chapter below "Adding a New SMS Answer".



After changes of SMS Answer, do not forget to click on **Done!**

### Adding a New SMS Answer

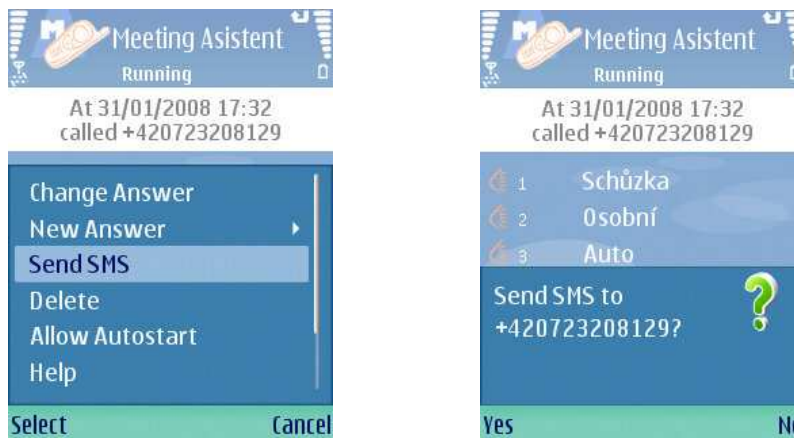
The menu **New Answer** offers the following options for adding a new SMS answer. When creating a new answer, it is necessary to select the **Key** to which the answer will be assigned (the application will automatically offer you free key numbers), the **Name**, under which the answer will be saved and the **SMS Text** (up to 160 characters) of the message intended for the caller.



After settings of New Answer, do not forget to click on **Done!**

## 2.5 Sending an SMS Answer to the Number of the Last Incoming Call

The **Send SMS** menu – enables the sending of a selected SMS answer to the number of the last incoming call:



The SMS answer was sent to [+420724590926](tel:+420724590926) (the last incoming call whilst running the Meeting Asistent application).

The option **Send SMS** is not available on the first application run, prior to receiving the first incoming call.